

**Minutes of the Regular Meeting of the Board of Commissioners
of the Hudson Housing Authority**

April 10, 2019

1. **Roll Call/Establishment of Quorum:** The meeting was called to order at 6:08pm by Executive Director Tim Mattice. Members in attendance were: Chairperson Weaver, Vice-Chair Martin, Commissioners Davis, Commissioner Martinez, and Development Counsel Dan Hubbell. Absent: Treasurer Polenberg, Commissioner Balle and Legal Counsel Michael Bruno. A quorum has been established.

2. **Approve Meeting Minutes for March 13, 2019:** Reading of the minutes from the Regular Board meeting held on March 13, 2019: The minutes of the previous meeting were ready.

Motion to approve the minutes was made by: Commissioner Martinez. Seconded by: Vice-Chair Martin. Minutes were approved unanimously.

3. **Board approval of Accounts Payable and Monthly Financial Review for March 2019:** Board review of monthly expenses for March, 2019. Motion to approve accounts payable and financials for March 2019 was made by Commissioner Martinez. Seconded by: Commissioner Davis. Account Payables were approved unanimously.

4. **2018 Audit Report:** The Executive Director presented the board of commissioners the HA's final approved 2018 Annual Audit. The Executive Director explained that there is a lot of information in the audit and if any of the commissioners have questions after reviewing it they can discuss it at the next board meeting or perhaps have Pat Buel our auditor come in and explain it to everyone.

5. **Amended Housing Authority Grievance Procedures (Mike Bruno).** In light of Michael Bruno being absent the Executive Director recommended tabling discussions regarding the proposed amended grievance policy until the next board meeting on May 8th. The revised Grievance is being revised to be more comprehensive and in-line with current HUD guidelines and regulations especially due to the increase number of evictions occurring at Bliss Towers.

6. **2019-2020 Draft Budget:** The Executive director presented the 2019-2020 Draft Budget. The HA's fiscal year ends June 30, 2019 and the new year begins July 1, 2019. The 2019-2020 budget will need to be voted on at our June 12th meeting before the state of our next fiscal year. We will spend more time reviewing the draft budget at the May 8th meeting and any questions or comments can be addressed then.

Other Business:

7. Report of Resident Commissioners: None.

8. **Public Comment:** None.
9. Chairperson Weaver called a motion to move to executive session at 6:45 pm to discuss Bliss Towers and State Street development projects and HCR meeting with Darren Scott

8. **Public Comment:** None.
9. Chairperson Weaver called a motion to move to executive session at 6:45 pm to discuss Bliss Towers and State Street development projects and HCR meeting with Darren Scott. . Motion to approve executive session and to include Dan Hubbell was made by: Commissioner Martinez. Seconded by: Vice-Chair Martin. Motion was approved unanimously.

Executive Session concluded at 7:50pm: Motion to conclude executive session made by: Vice-chair Martin. Seconded by Commissioner Davis. Motion Approved.

Regular meeting reconvened at 7:50pm.

10. **Adjournment:** Motion to adjourn made by Commissioner Davis and seconded by Vice-Chair Martin. Motion approved unanimously. Meeting adjourned at 7:51pm.

Respectfully submitted,

Timothy M. Mattice, Secretary